

**SAN GABRIEL VALLEY TRAINING CENTER
COMMUNITY REHABILITATION TRAINING CENTER
EMPLOYEE SURVEY**

SGVTC/CRTC Staff: Answers selected should be rated as follows: 1 to 5 with 1 – Very Good, 2 – Good, 3 – Average, 4 – Poor and 5 – Very Poor and anything in between. Please be as objective and candid as you can, as your feedback is important in improving our services in meeting your needs, our company and of our consumers. Thank you for your assistance and cooperation.

ABOUT SGVTC/CRTC:

QUESTIONS:	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
1. Your rating of SGVTC as a place to work.					
2. Rate how are we doing to advance in the Rehabilitation Industry.					
3. What kind of service do you feel we are giving our consumers?					
4. How are we doing regarding informing our consumers about their choices of work (if appropriate) and helping them achieve their full potential.					
COMMENTS:					

MANAGEMENT PRACTICES:

QUESTIONS:	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
1. Quality describing SGVTC/CRTC way of operating.					
2. Management's encouragement of communication of its strengths and weaknesses.					
3. Questions are answered and issues resolved on a timely basis.					
COMMENTS:					

COMMUNICATIONS:

QUESTIONS:	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
1. How well informed am I about what is going on at SGVTC.					
2. I have sufficient information to do my job well.					
COMMENTS:					

WORK EFFECTIVENESS:

QUESTIONS:	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
1. Co-workers cooperate well with one another to get work done.					
2. Work atmosphere encourages one to work well.					
3. Every company can be more efficient. How do we rate?					
4. Please identify specific ways/ideas you could recommend to improve effectiveness.					
COMMENTS:					

INDIVIDUAL JOB SATISFACTION:

QUESTIONS:	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
1. My job makes good use of my skills and abilities.					
2. My satisfaction with my current position is.					
3. I have appropriate authority to do my job.					
3. I am willing to do what it takes to make SGVTC successful.					
COMMENTS:					

PERFORMANCE FEEDBACK AND CAREER GOALS:

QUESTIONS:	Very Good 1	Good 2	Average 3	Poor 4	Very Poor 5
1. I understand my job description and the requirements of my job.					
2. Related to your specific job, how satisfied are you with the quality of services that you are providing with our consumers.					
3. SGVTC/CRTC has a fair performance evaluation.					
4. Evaluations are effective in letting me know how to improve.					
5. I receive adequate training to provide quality services.					
COMMENTS:					

